

**London Borough of Harrow**

**CABINET FORWARD PLAN ( 1 November 2011 - 29 February 2012 )**

**MONTH:- November**

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

**A Key Decision is a decision by the Executive which is likely to:**

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<b>NOVEMBER</b>						

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Open Spaces Strategy	Adopt Open Spaces Strategy	Cabinet	17 November 2011	<p>Councillors Phillip O'Dell and Keith Ferry</p> <p>Brendon Hills, Corporate Director, Community and Environment Services            Andrew Trehern, Corporate Director, Place Shaping            jerry.hickman@harrow.gov.uk            Tel: 020 8424 1701</p>	Extensive consultation on principles to guide the provision of open spaces will take place over the summer. Consultation with general public and stakeholder groups.	None
Whitchurch Pavilion and Playing Fields	Authority to enter into a lease agreement and SLA in accordance with officer recommendations	Cabinet	17 November 2011	<p>Councillor Thaya Idaikkadar</p> <p>Andrew Trehern, Corporate Director, Place Shaping            andrew.connell@harrow.gov.uk            Tel: 0208 424 1259</p>	Consultation with Ward Councillors	None
Consultation Draft Enforcement	Authorisation to proceed with public	Cabinet	17 November 2011	Councillor Keith Ferry	The decision would enable public	Consultation Draft: Planning Enforcement

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Policy and Prosecution & Direct Action Policy	consultation on the Draft Planning Enforcement Policy and the Draft Planning Prosecution & Direct Action Policy			Stephen Kelly, Divisional Director of Planning Services scott.davies@harrow.gov.uk Tel: 020 8416 8221	consultation to take place. No public consultation has taken place prior to the decision being considered. Consultation will be carried out with residents' groups and developers.	Policy + Consultation Draft: Planning Prosecution & Direct Action Policy
<b>DECEMBER</b>						
Revenue and Capital Monitoring Report to 30 September 2011	To note the position and any necessary action being taken to approve virements as necessary	Cabinet	15 December 2011	Councillor Bill Stephenson  Jennifer Hydari, Divisional Director, Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Draft Revenue Budget 2012/13 - 2016/17	Approve the draft revenue budget (including schools	Cabinet	15 December 2011	Councillor Bill Stephenson	Consultation Plan will be included in the	None

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	budget)			Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	report	
Draft Housing Revenue Account Budget 2012/13 to 2016/17	Approve the draft HRA budget	Cabinet	15 December 2011	Councillor Bill Stephenson  Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Consultation with Tenants' and Leaseholders' Forum	None
Draft Capital Programme 2012/13 to 2016/17	Approve the draft capital programme	Cabinet	15 December 2011	Councillor Bill Stephenson  Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	None	None
Council Tax Base	Approve the tax	Cabinet	15 December	Councillor Bill	None	None

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2012/13	base for 2012/13		2011	Stephenson  Julie Alderson, Interim Director of Finance jennifer.hydari@ harrow.gov.uk Tel: 020 8424 1393		
Housing Changes Review	Approval of options and strategic priorities to determine how the Council will develop, let and manage affordable housing in Harrow in the future	Cabinet	15 December 2011	Councillor Bob Currie  Lynne Pennington, Divisional Director of Housing alison.pegg@ harrow.gov.uk Tel: 020 8424 1933	All tenants and residents across the borough via a range of mechanisms including: focus groups, roadshows, steering groups, HFTRA, TLRCF, TRA's, service specific meetings, Homing In, Housing Changes booklet, door knocking, website. Views and comments will be invited via questionnaire,	PID's, Housing Changes booklet, consultation analysis, EQIA's, evidence base and Communication and Engagement Calendar – available on the website <a href="http://www.harrow.gov.uk/housingchanges">www.harrow.gov.uk/housingchanges</a>

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					<p>telephone, email via the Council's website up until the period ending 26/9/11. Further consultation will take place following the approval of options and strategic objectives. Representations should be made to Housing Partnerships and Strategy Team in Civic 2 - Direct dial: 020 8416 8623            Email: <a href="mailto:housingchanges@harrow.gov.uk">housingchanges@harrow.gov.uk</a></p>	
<p>Harrow Highways Construction Contract</p>	<p>Contract Award</p>	<p>Cabinet</p>	<p>15 December 2011</p>	<p>Councillors Phillip O'Dell and Thaya Idaikkadar             John Edwards, Divisional Director, Environmental</p>	<p>None</p>	<p>Recommended New Construction Contractor for Highways and Associated Infrastructure Work</p>

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				Services dave.master@harrow.gov.uk Tel: 020 8424 1580		
School Expansion Programme	Agree statutory consultations about school expansions	Cabinet	15 December 2011	Councillor Brian Gate  Catherine Doran, Corporate Director, Children's Services johanna.morgan@harrow.gov.uk Tel: 020 8736 6841	A borough-wide consultation will be held during October and early November (dates to be confirmed and will be widely publicised) and the outcome will be reported to December Cabinet for consideration	Consultation papers (to be available when the consultation is launched)
Harrow's Children's Centre	Consideration and approval of recommendations for the future of Harrow's Children's Centres	Cabinet	15 December 2011	Councillor Mitzi Green  Catherine Doran, Corporate Director, Children's Services wendy.beeton@harrow.gov.uk Tel: 020 8416	Extensive consultation has taken place between 17 May and 11 August 2011	Consultation Report will be included as an appendix to the Cabinet report

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				8830		
Harrow and Wealdstone Area Action Plan (Reg 25)	That Cabinet be requested to recommend the Harrow & Wealdstone Area Action Plan – Preferred Option Consultation document to the Council for a statutory six week period of public consultation	Cabinet	15 December 2011	Councillor Keith Ferry  Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Subject to six week period of public consultation to be undertaken in accordance with procedures the Council's adopted Statement of Community Involvement	Harrow & Wealdstone Area Action Plan: Issues and Options Consultation document; Report to LDF Panel of 26 July on consultation responses to the Harrow & Wealdstone Area Action Plan: Issues and Options Consultation document; Submission version of the Harrow Core Strategy
<b>JANUARY</b>						
Borough-wide Lorry Control Strategy	To consider a proposed strategy for regulation of	Cabinet	19 January 2012	Councillor Phillip O'Dell  Brendon Hills,	Key stakeholders will be engaged during the	Harrow Transport Local Implementation Plan 2



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	goods vehicle movements on the highway network			Corporate Director, Community and Environment Services david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	strategy development phase. The Traffic and Road Safety Advisory Panel will be consulted in November	
Modernising Terms and Conditions of Employment	To agree variation to terms and conditions of employment	Cabinet	19 January 2012	Councillor Graham Henson  Jon Turner, Divisional Director HRD & Shared Services lesley.clarke@harrow.gov.uk Tel: 020 8420 9309	Trade union representatives – through fortnightly and latterly weekly negotiation meetings The workforce – through the March and September staff surveys, briefing sessions, focus groups and newsletter articles Representations can be made via the trade unions or directly to the author	Cabinet report 17 March 2011 titled 'Modernising Terms and Conditions of Employment' <a href="http://moderngov:8080/documents/s74035/Modernising%20Terms%20and%20Conditions.pdf">http://moderngov:8080/documents/s74035/Modernising%20Terms%20and%20Conditions.pdf</a>
Collection Fund	Note the	Cabinet	19 January 2012	Councillor Bill	This is a	The Local

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	estimated surplus/deficit on the Collection Fund at 31March 2012 and the Harrow share of this; Agree that this figure be transferred to the General Fund in 2012/13			Stephenson  Jennifer Hydari, Divisional Director, Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	statutory requirement relating to the setting of the Council Tax. It is not subject to consultation	Authorities (Funds) (England) Regulations 1992
London Boroughs Grants Scheme 2012/13	Approve the Council's contribution to the LBGS for 2102/13	Cabinet	19 January 2012	Councillors Bill Stephenson and David Perry  Brendon Hills, Corporate Director, Community and Environment Services Julie Alderson, Interim Director of Finance kashmir.takhar@harrow.gov.uk Tel: 020 8420 9331 steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None

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<b>FEBRUARY</b>						
Better Deal for Residents - Mobile and Flexible Working Transformation Programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	9 February 2012	Councillors Bill Stephenson and Graham Henson  Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to <a href="mailto:Mobile&amp;Flexible@harrow.gov.uk">Mobile&amp;Flexible@harrow.gov.uk</a> or <a href="mailto:betterdeal@harrow.gov.uk">betterdeal@harrow.gov.uk</a>	Mobile & Flexible Working Full Business Case
Revenue and Capital Monitoring report to 31 December	To approve virement, rephasing and revised capital	Cabinet	9 February 2012	Councillor Bill Stephenson  Julie Alderson,	None	None

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2011	programme			Interim Director of Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573		
Final Revenue Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget, including the schools budget	Cabinet  Council	9 February 2012  16 February 2012	Councillor Bill Stephenson   Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8242 1393	None	None
Fees and Charges 2012/13	Set fees and charges for 2012/13	Cabinet	9 February 2012	Councillor Bill Stephenson  Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None

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Final Housing Revenue Account Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson  Julie Alderson, Interim Director of Finance donna.edwards@harrow.gov.uk Tel: 020 8424 1140	None	None
Treasury Management Strategy and Prudential Indicators 2011/12	Approve the TM strategy and the prudential indicators	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson  Julie Alderson, Interim Director of Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Final Capital Programme 2012/13 to 2016/17	Approve final capital programme	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson	None	None

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				Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384		

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk)

## CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Finance and Business Transformation	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Group Office: (020) 8424 1897 Home: (020) 8427 0247	Email: bill.stephenson@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Group Office: (020) 8424 1897 Home: (020) 8861 0090	Email: phillip.odell@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07505 430133	Email: david.perry@harrow.gov.uk

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Home: (020) 8864 4934	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Group Office: (020) 8424 1897 Home: (020) 8864 9990	Email: graham.henson@harrow.gov.uk
Planning, Development and Enterprise	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Group Office: (020) 8424 1897 Home: 07922 227147	Email: keith.ferry@harrow.gov.uk
Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Group Office: (020) 8424 1897 Home: (020) 8863 2372 Mobile: 07812 028741	Email: thaya.idaikkadar@harrow.gov.uk
Schools and Colleges	Brian Gate	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07939 540412	Email: brian.gate@harrow.gov.uk